HUD-96 (7-75) PREVIOUS EDITION MAY BE USED

## Memorandum

## U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Charles Betterton & Staff

DATE: Oct. 2, 1980

IN REPLY REFER TO:

FROM : Mary Ellen Bergeron, Housing Division

SUBJECT: Goals Performance - FY 80

You are hereby awarded the "Rainbow" award for excellence in goals achievement for FY 80. In particular, you and your staff are commended for:

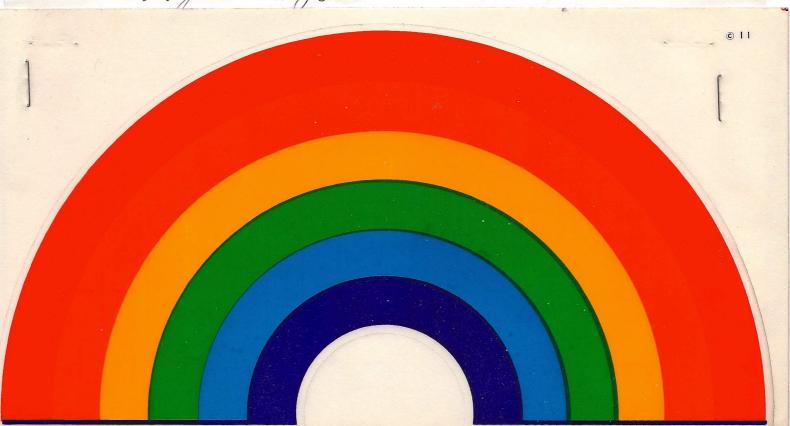
EXCEEDING THE MULTIFAMILY PROJECT SALES GOAL BY CLOSING 24 PROJECTS WITH 1,580 UNITS.

EXCEEDING THE MINORITY CONTRACTING GOAL FOR SINGLE FAMILY BY 680%.

INITIATING A SUCCESSFUL OCCUPIED SALES PROGRAM.

ACHIEVING 1163 SINGLE FAMILY SALES CLOSINGS DESPITE A FIVE MONTH SALES MORATORIUM.

Deputy Director for Management



PART II - ANNUAL PERFORMANCE EVALUATION			Dec. 4, 1980  JOB SERIES/GRADE  GS-1170-14						
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ACTUAL ACCOMPLISHMENTS (Written Statements Optional)				COL	SOP ANL NOF	000 000	7 0 E	1 × 1 × 1 × 1 × 1 × 1 × 1 × 1 × 1 × 1 ×	
Mr. Betterton has substantially improved the operation of the Branch while effectively implementing program initiatives required by local circumstance or court action. Despite the need to reprogram staff resources &									
redirect activities he has maintained a consistently high level of progress toward goals.						3			
The Property Disposition Branch has been reorganized under Mr. Betterton's direction to more effectively respond to program needs. At the same time the Branch has expanded on the use of the Upward Mobility Program to									
provide career ladders for its staff. The performance of the subordinate supervisors has been improved as a result of Mr. Betterton's efforts in training and development.									
Mr. Betterton's leadership has resulted in improved performance of all of his subordinates. He effectively manages personal resources & resolves personnel problems independently. He has developed a highly motivated &									
effective staff from an organization with serious 'organizational & morale problems.									
Mr. Betterton routinely represents the Area Office in meetings conducted by the Regional Administrator with a variety of organizations & client entities. His judgment				s	,				
& recommendations on PD are accepted as valid statements									
of office policy. He has implemented a program which has resulted in substantial improvement in the public image of the PD program in Chicago.									
	EVALŪATION (	OF OVERALL EMPLOYE	EE PERFO	RMANCI					
(Check the statement th	hat best describes the emp	loyee's overall performan	ce for the i	evaluation	n period a	nn all jol	n elements	i	
OUTSTANDING * (Consistently far exceeds requirements on all job elements)	HIGHLY SATISFACTORY (Consistently meets and often exceeds normal requirements on all job elements)  FULLY SATISFACTORY (Consistently meets (Meets normal requirements on all job elements)  on all job elements)		SINALLY FACTORY normal ements on following the second second formal requirements on non-critical factorial requirements on non-critical factorial formal requirements on non-critical factorial fact	INALEY FACTORY normal ments on all job elements s not always remal require- in non-critical		ISFACTOF Diniest norm ments on or critical joh	16 4 A		
*NOTE: These evaluation representatives should be	I s must be supported by writte consulted by fore assigning or	n performance requirements be of these evaluations.		ments! ors of actu	a" ac mun	sherm is	Paragonian		

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